

Minutes – Wayland School Committee Finance Subcommittee
December 9, 2019.

A meeting of the School committee's Finance subcommittee was called to order at 11:45 AM by Kathie Steinberg.

Present were:

Kathie Steinberg, chair
Ellen Grieco

Also present:

Susan Bottan, Business Administrator
Arthur Unobsky, Superintendent
Steve Correa, Vice Chair, Finance Committee
Ben Keefe, Facilities Director

1. Public Comment

There was no public comment.

2. Financial Matters

a. Discussion of 2021 Budget Process including budget calendar and Financial Summit, budget guidelines and future planning.

The budget calendar was reviewed. There may be some changes in the January presentations to accommodate schedules. The Superintendents recommended budget will be presented at tonight's meeting.

(b). Review and Discussion of the Five-Year Capital Plan and 2021 CIPs

The CIPs and Five-Year Capital Plan were reviewed with Steve Correa and Ben Keefe. Details for each of the capital requests were reviewed and discussed. The committee discussed the economies of scale in grouping some of the requests. In view of the Loker Roof Project requiring the school be offline for the summer, other Loker capital projects were discussed, including the Air Handler replacement. Due to the unavailability of playgrounds at Happy Hollow and Claypit Hill over the summer, the Wayland Middle School will be the site for summer programs. Therefore, adjustments to the capital plan for the WMS projects will need to be made. Ben discussed the various possibilities taking into consideration the available resources needed to complete the various projects. Prioritization of projects was discussed.

(c). Discussion of any upcoming Finance Committee presentations, joint meeting, reports or information requests.

This was passed over.

3. Administrative Matters

(a) Future Agenda Topics and Next Meeting Date

The next scheduled meeting is tentatively scheduled for Mar 5, 2020

(b). Outstanding Projects

This was passed over.

(4) Matters Not Anticipated by the Chair

There were none.

(5) Public Comment

There was no public comment.

(6) Approval of Minutes

The Mar 6, 2019, Jun 26, 2019 and Sep 5, 2019 meeting minutes were previously approved and were included in error. Upon a motion made by Ellen Grieco and seconded by Kathie Steinberg, the Finance Committee voted 2-0 to approve the meeting minutes of October 17, 2019, October 31, 2019 and November 18, 2019 as presented.

(7) Adjournment

Upon a motion made by Ellen Grieco, seconded by Kathie Steinberg, the Finance subcommittee voted (2-0) to adjourn the meeting at 1:57 PM

Respectfully submitted,

Kathie Steinberg

Corresponding documents
Agenda
FY2021 Capital Requests and Five-Year Capital Budget